



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, June 20, 2017 – City Council Chambers  
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor D. Reynard  
Councillor L. Roussin, Councillor S. Smith

**Regrets:** Councillor R. McMillan, Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Operations & Infrastructure Manager, Matt Boscariol, Manager of Community & Development Services

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Roussin delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend its 2017 Capital Budget in the amount of \$21,650 + taxes for an emergency repair to the Whitecap Tent to be funded through the whitecap and Tourist Centre reserves for repairs to the vent caps
- Approve an increased allocation of \$45,000.00, funded through the Accessibility Reserve, for the Garrow Beach Play Structure project, resulting in a revised project cost of \$95,000.00 to provide an accessible play structure
- ~~Amend the Tariff of Fees and Charges Bylaw to include new rates and charges for Schedule D Operations for a new sidewalk snow and ice removal bylaw~~
- Approve an additional allocation of \$11,000 to be funded through the reallocation of funds from the GIS reserve fund for the purchase of GPS survey equipment in 2017
- Amend the Tariff of Fees and Charges Bylaw to include an interest rate for the Water and Wastewater department outstanding accounts

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

**1. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council – May 16, 2017  
Special Council – June 6, 2017

### **Deputations**

None

### **Additions to the Agenda**

None

### **Appointment to Kenora Hydro Board**

#### **2. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That Council hereby appoints Councillor Rory McMillan to the Board of Directors of the Kenora Hydro Electric Corporation Ltd. for a term in effect until November 30, 2018, being the end of the term of Council; and further

That Council hereby appoints Councillor Rory McMillan as shareholder representative for the purposes of any Shareholder's meetings held during the term of his appointment to the Board of Directors for the Kenora Hydro Electric Corporation Ltd.

### **Sidewalk Snow and Ice Removal Bylaw**

#### **3. Moved by D. Reynard, Seconded by M. Goss**

That Council hereby authorizes a new Sidewalk Snow and Ice Removal By-law, which establishes standards for the removal and disposal of snow and ice on public sidewalks in the Harbourn Centre area; and further

That Council gives three readings to a bylaw to adopt a new Tariff of Fees and Charges bylaw to include new rates and charges for Schedule "D" – Operations; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law at its June 20, 2017 meeting to give effect to the new rates outlined in the revised Schedule "D"; and further

That bylaw number 39-2017 be hereby repealed.

#### **Motion Defeated.**

### **2017 Q1 Investments**

#### **4. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the 2017 first quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

## **January-April 2017 Financial Statements**

### **5. Moved by L. Roussin, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at April 30, 2017.

## **Municipal Insurance Renewal**

### **6. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Mayor and Council accept the proposal for municipal insurance as presented by Gillons (formerly Lake of the Woods Insurance) and Frank Cowan Company in the amount of \$238,333.00 excluding taxes.

## **Sponsorship of Central Community Club**

### **7. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That the Council of the City of Kenora pass a resolution supporting the Central Community Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation – Canada 150 Grants. The grant funds will be applied to ongoing costs of the Club.

## **Property Standards Bylaw**

### **8. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council gives three readings to a new Property Standards Bylaw which establishes standards for the maintenance and occupancy of properties in the City of Kenora; and further

That bylaw number 160-2000 be hereby repealed.

## **Water & Sewage Bylaw**

### **9. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora gives three readings to a bylaw to regulate Water and Sanitary Sewage in the City of Kenora; and further

That bylaw number 168-2004 and, all amendments thereto, be hereby repealed; and further

That Council gives three readings to a by-law to amend the Kenora Policy Manual for the purpose of removing Policies CS-1-4 and CS-1-5.

## **Tariff of Fees and Charges –Schedule D – Water & Wastewater Fees**

### **10. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council hereby approves Water & Wastewater rates under Schedule "D" of the Tariff of Fees and Charges bylaw; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its June 20, 2017 meeting to give effect to these rates outlined in the revised Schedule "D"; and further

That By-law Number 39-2017 be hereby repealed.

### **Traffic Amendment – Stop Sign – Sixth Street South**

#### **11. Moved by S. Smith, Seconded by & M. Goss & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to the following: Schedule "O" – Stop Signs at Intersections for Sixth Street South; and further

That three readings be given to an amending by-law for this purpose.

### **Traffic Amendment – Wharf Street Revision**

#### **12. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to the following: Schedule "M" One-Way Streets, Schedule "C" Limited Restricted Parking, Schedule "U" Do Not Enter and Schedule "B" No Parking –Tow Away Zone, for Wharf Street Extension; and

That three readings be given to an amending by-law for this purpose; and further

That By-Law 63-2017 be hereby repealed.

### **Budget Amendment – GPS Survey Equipment**

#### **13. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$11,000 to be funded through the reallocation of funds from the GIS reserve fund for the purchase of GPS survey equipment in 2017; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its June 20<sup>th</sup>, 2017 meeting for the purpose of this reallocation of funds; and further

That Council gives three readings to a by-law to amend the 2017 budgets for this purpose.

### **Budget Amendment – Whitecap Tent Repairs**

#### **14. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby approves funding of \$21,650 + taxes for an emergency repair to the Whitecap Tent to be funded through the whitecap and Tourist Centre reserves for repairs to the vent caps; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its June 20, 2017 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2017 capital budget for this purpose.

### **Budget Amendment – Garrow Park Play Structure**

#### **15. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby approves an increased allocation of \$45,000.00, funded through the Accessibility Reserve, for the Garrow Beach Play Structure project, resulting in a revised project cost of \$95,000.00 to provide an accessible play structure; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its June 20th, 2017 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2017 capital budget for this purpose.

### **NCIR Investment Readiness Project**

#### **16. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora approves an application to the Northern Communities Investment Readiness (NCIR) Program for the delivery of an Investment Readiness Audit.

### **Request for Letter of Concurrence – Tbay Tel**

#### **17. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That in accordance with City of Kenora Tower Policy P-P 1-1 Forbes Brothers Ltd. Telecommunication Services, Agent for Tbaytel, has applied to the City for a letter of concurrence for the location of a new self-support tower at the Kenora Airport; and further

That the Government of Canada, through Industry Canada, has exclusive jurisdiction for approval of such sites with approvals obtained by the applicant in coordination with Transport Canada; and further

That as a result of the City's requirements for notification and public meeting held per the City of Kenora Tower Policy, with no outstanding objections, the CAO be authorized to execute a letter of concurrence indicating that requirements of the City of Kenora Tower Policy have been met, with the exception of Transport Canada's Assessment which will be provided to the City of Kenora once received.

### **D14-17-03 Application for Temporary Use – 105 Barkman Close**

#### **18. Moved by D. Reynard, Seconded by S. Smith - DEFERRED**

That Council of the City of Kenora hereby accepts the recommendation of the Planning Advisory Committee to approve the Application for Temporary Use Provision, File Number D14-17-03; and further

That Council gives three readings to a by-law to allow for the use of property for a temporary term up to three (3) years, conditional upon Hydro One service connection being fully completed by June 19, 2017, in advance of the June 20, 2017 Council Meeting.

**Discussion:** This matter was deferred to the July 18, 2017 Council meeting until the provision of hydro services has been met.

**Motion Deferred.**

### **Lease Agreement Transfers to River Air**

#### **19. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and River Air Limited for the provision of a transfer of four lease agreements for certain premises consisting of a Wharf shed storage space and office space together with gas pumps and lines and gas storage tanks on the Second Street Wharf in the City of Kenora which would transfer these leases all dated the 1<sup>st</sup> day of May, 2014 from Kenora Air Services Ltd to River Air Limited ; and further

That the CAO be authorized to execute this agreement.

### **NOHFC Community Capacity Building Agreement**

#### **20. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council gives three readings to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Northern Ontario Heritage Fund Corporation (NOHFC) for the provision of developing an outdoor community performance venue (stage) at Anicinabe park; and further

That the Mayor and Clerk be authorized to execute this agreement.

### **Ministry of Transportation PTIF Funding Agreement**

#### **21. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council gives three readings to a by-law to authorize the execution of a Transfer Payment Agreement between the Corporation of the City of Kenora and the Ministry of Transportation with respect to the Public Transit Infrastructure Fund (PTIF) Phase One; and further

That the Mayor and Clerk be authorized to execute the agreement.

### **Snow and Ice Set Fines**

#### **22. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That an application be made to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences under By-law 137-2013, as amended, which is attached as Schedule "A" to this Resolution; and further

That the City Clerk is authorized to make any changes that may be required by the Ministry of the Attorney General or the Regional Senior Justice to obtain such set fine order; and further

That three readings be given to a bylaw to add to bylaw number 137-2013 to include this penalty provision.

### **By-law Enforcement Officer - Summer Student Appointment**

#### **23. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That Council hereby appoints Taylor Sundin as a summer student By-Law Enforcement Officer in and for the City of Kenora under the authority of the Police Services Act; and further

That this appointment is hereby authorized for the period of July 1, 2017 to September 1, 2017.

### **Various Committee Minutes**

#### **24. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- April 13 – Environmental Advisory Committee
- April 26 – Kenora Public Library Board
- June 1 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- February 16 – Kenora District Services Board
- March 28 – District of Kenora Home for the Aged Board of Management
- April 18 – Planning Advisory Committee
- April 19 – Kenora Police Services Board; and further

That these Minutes be circulated and ordered filed.

### **Water & Wastewater Monthly Summary**

#### **25. Moved by L. Roussin, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora hereby accepts the April 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approval of By-laws**

#### **26. Moved by S. Smith, Seconded by M. Goss**

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

#76-2017 – Sidewalk Snow and Ice Removal

**Motion Defeated.**

### **Approval of By-laws**

#### **27. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#75-2017 – Confirmatory

#77-2017 – Property Standards

#78-2017 – Water & Sewage

#79-2017 – Remove Policy CS-1-4 and CS-1-5 from City Policy Manual

#80-2017 – Tariff of Fees and Charges – Water & Wastewater Interest Rate

#81-2017 – Traffic Amendment – Stop Sign – Sixth St S

#82-2017 – Traffic Amendment – Wharf Street Revision

#83-2017 – Budget Amendment – GPS Survey Equipment

#84-2017 – Budget Amendment – Whitecap Tent Repairs

#85-2017 – Budget Amendment – Garrow Park Play Structure

~~#86-2017 – D14-17-03 Temporary Use – 105 Barkman Close (Deferred)~~

#87-2017 – Lease Transfer Agreement to River Air Service

#88-2017 – NOHFC Community Capacity Building Program Agreement

#89-2017 – Ministry of Transportation PTIF Funding Agreement

#90-2017 – Snow and Ice Set Fines

#91-2017 – Appointment of Summer Student Bylaw Enforcement Officer

**#86-2017 – D14-17-03 Temporary Use is deferred to July 18, 2017**

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

**The following was highlighted by Council:**

1. Councillor Goss reminded everyone of the first Farmer's Market beginning tomorrow morning along with the flag raising ceremony at 12 noon. It will be followed by Aboriginal Day celebrations at Seven Gens. June 30<sup>th</sup> will be the



unveiling of Lake of the Woods, A History by Water which will be held in Sioux Narrows.

- 2. Mayor Canfield reminded everyone of Pinecrest’s 60<sup>th</sup> Anniversary on Thursday, June 22<sup>nd</sup>. The upcoming all-day bridge conference is June 27<sup>th</sup>. Council was encouraged to attend the Canada Day celebrations on the Harbourfront with a kids bike parade and cake on the harbourfront.

**Adjourn to Closed Session**

**28. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:33 p.m. to discuss items pertaining to the following:-

- Labour Relations (1 item)**
- Personal Matter about an Identifiable Individual (1 item)**
- Education & Training Members of Council (1 item)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:55 p.m. with no reports from its closed session.

**Close of Meeting**

**29. Moved by, Seconded by & Carried:-**

That this meeting be now declared closed at 2:55 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

**City Clerk**